



## 2020-2021 Verification Worksheet

Financial Aid Office ▪ 4001 W. McNichols Rd. ▪ Detroit, MI 48221  
 Phone: 313-993-3350 ▪ Fax: 313-993-3347 ▪ [finaid@udmercy.edu](mailto:finaid@udmercy.edu)

Your application was selected for review in a process called “Verification.” In this process, the Financial Aid Office will be comparing this information to the data that you reported on the Free Application for Federal Student Aid (FAFSA).

### A. Student Information

Last Name	First Name	Student Number
Address		Date of Birth
City	State	(     )
	Zip Code	Phone Number

### B. Household Size

If you are **Dependent**, list:

- Yourself
- Your Parents
- Your parents’ other children, if (A) your parents provide more than half of their support or (B) the children would be required to provide parental information when completing FAFSA
- Other people, if your parents provide more than half of their support and will continue to from July 1, 2020 through June 30, 2021.

If you are **Independent**, list:

- Yourself
- Your Spouse, if married
- Your children, if you provide more than half of their support
- Other people, if you provide more than half of their support and will continue to provide more than half of their support from July 1, 2020 through June 30, 2021.

Name	Age	Relationship	College
<i>example Jane Smith</i>	<i>21</i>	<i>Self</i>	<i>University of Detroit Mercy</i>

### C. 2018 Work Study and Co-op Earnings

List any Work-Study and/or Co-op Earnings for 2018:

Only Include wages earned at a University while participating in the Federal Work Study financial aid program, or wages earned during a University approved co-op assignment.

<b>Student</b>	<b>\$</b> _____
<b>Parent</b>	<b>\$</b> _____

**This page must be completed entirely. Do not leave any section blank.**


Student Name: \_\_\_\_\_


ID: \_\_\_\_\_

**D. Student Income Information (and Student's Spouse, if applicable)**


 Attach Documents Listed

**Check only one of the boxes below and submit required documentation**

I filed or will file a 2018 Federal Income Tax Return  
 Please Submit a 2018 IRS Tax Return Transcript or 1040 signed with applicable schedules

I worked but I am not required to file taxes for 2018  
 Submit your 2018 W-2 Form(s) or other earnings statement(s) from your employer


I did not work and will not file taxes in 2018


 **Dependent Students** - No further documentation required  
**Independent Students** - Submit a Verification of Non Tax filing letter the IRS dated after October 1, 2019 LIVING EXPENSE WORKSHEET along with documentation regarding any other untaxed income received in the household.

**E. Parent(s) Income Information (Dependent Students Only)**



 Attach Documents Listed

**Check only one of the boxes below and submit required documentation**

I filed or will file a 2018 Federal Income Tax Return  
 Please Submit a 2018 IRS Tax Return Transcript or 1040 signed with applicable schedules

I worked but I am not required to file taxes for 2018  
 Submit your 2018 W-2 Form(s) or other earnings statement(s) from your employer

I did not work and will not file taxes in 2018

 Please submit a Verification of Non Tax filing letter the IRS dated after October 1, 2019  
 Submit a LIVING EXPENSE WORKSHEET along with documentation regarding any other untaxed income received in the household

**\* A 2018 1040 signed with applicable schedules or Tax Return Transcript from the IRS is required to complete your verification. You may request a free Tax Return Transcript by visiting: <http://www.irs.gov/Individuals/Get-Transcript>. You may either request a 2018 Tax Return Transcript to be mailed directly to the address on file with the IRS, or a transcript may be viewed and printed as a PDF if an account is first created. You may also request Tax Return Transcripts by phone by contacting the IRS at 1-800-908-9946 from 7 am-7 pm, and selecting Option 2.**

**F. Sign this Worksheet**

By signing this worksheet, I (we) certify that all of the information reported on this worksheet is complete and correct.

Verification must be completed by 30 days after the last date of the term you are enrolled in. Failure to do so will result in loss of any federal or state aid, including grants and loans. The student will be responsible for any resulting balance.

\_\_\_\_\_  
Student Signature Date

\_\_\_\_\_  
Parent Signature (Dependent Students Only) Date

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**WARNING:** If you purposely give false or misleading information on this worksheet you may be fined, jailed or both.