



Employer Assistance Discount Form

Dacia Williams ■ Financial Aid ■ Fisher Building 70
313-993-3346 ■ Fax: 313-993-3347 ■ williadn@udmercy.edu

Along with this form you **MUST** turn in a current paystub verifying your employment with the company each term.

Academic Year: 20__ - __

Term: Fall (Sept-Dec) Winter (Jan-Apr) Summer (May-Aug)

Student

Student Name: _____ ID#: _____

Company Student is Employed with: _____

Company's Benefit Year: _____

Number of Credit Hours the discount will be applied to: _____

Tuition assistances for the benefits year provided by the company: \$_____.

Degree: Bachelor's Master's Program/Major: _____

List Courses to receive Tuition Discount (up to two courses per academic year):

<u>Course Number</u>	<u>Title</u>	<u>Credits</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____

I have read and understand the Employer Assistance Discount policies on the reverse side of this form and I agree to follow them. I certify that the information on this form is true and complete.

Employee Signature: _____ **Date:** _____

Financial Aid Approval (for office use only)

Approval: _____ Amount: _____ Date: _____

This form must be submitted no earlier than one month before the start of the term and no later than the deadlines listed on the next page.

University of Detroit Mercy Employer Assistance Discount Form

- The Employer Assistance Discount supplements your employer's tuition assistance program. The discount amount varies for each company and will be determined upon submission of this form. This discount will be applied after any state or federal grants or scholarships, for up to two classes per academic year. This discount cannot be combined with any other UDM scholarship, grant, tuition remission or discount.
 - Discounted programs are any programs not charged the standard per credit hour tuition. The programs that are not eligible include most graduate level nursing programs, the undergraduate nursing degree completion program and University Center programs, among others.
 - Professional students in the Dental and Law programs are not eligible
- To see a list of companies eligible for this program please see the [Financial Aid Scholarships and Grants page](#).
- **A paystub is required to be submitted no earlier than one month before the term starts and must be accompanied by the Employer Discount Form. The form and paystub must be submitted each term by the deadline to be eligible.** This form may only be used for the term specified.
- To receive the tuition discount, students must be admitted to UDM, remain in good academic and financial standing.
- To see if you qualify for additional assistance through our federal and/or state financial aid programs, file a Free Application for Federal Student Aid (FAFSA) on the web at: www.fafsa.gov.
- Submit this form to the UDM Scholarship/Financial Aid Office **no earlier** than **one month before the start of the term** and **no later** than the following dates:
 - Fall Term : October 1st
 - Winter Term: February 1st
 - Summer Session 1 or 3: June 1st
 - Summer Session 2: July 1st
- This discount program is subject to review, revision or termination at any time and the University of Detroit Mercy may withdraw or change eligibility for this program at its discretion.

Please submit form to:

Scholarship and Financial Aid Office
University of Detroit Mercy
4001 W. McNichols Rd.
Detroit MI 48221-3038
Fax: 313-993-3347
finaid@udmercy.edu

If you have questions, please contact the Financial Aid Office at (313)993-3350. Monday-Friday
8:30am-5:00pm